

# **WRIGHT MANAGEMENT SERVICES**

**1807 Central Avenue McKinleyville, CA 95519**  
**Broker ID 01795925 Phone (707) 839-5302 Fax (707) 839-5307**

## **APPLICATION TO RENT PROPERTY AT: \_\_\_\_\_**

**Applicant is completing Application as (circle one): TENANT // TENANT W/CO-TENANT(S) // ADD-ON TENANT**

Name(s) of Co-applicant(s): \_\_\_\_\_

### **PERSONAL INFORMATION**

Date: \_\_\_\_\_ Interviewed By: \_\_\_\_\_ Copy of Photo Identification(s): \_\_\_\_\_

Name of Applicant: \_\_\_\_\_ Telephone# \_\_\_\_\_

Social Sec. No. \_\_\_\_\_ Driver's License No. \_\_\_\_\_ Date of Birth \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Present Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Prior Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

How long have you lived at your present address? \_\_\_\_\_ Previous address? \_\_\_\_\_

Name of Current Landlord: \_\_\_\_\_ Telephone No.: \_\_\_\_\_

Name of Previous Landlord: \_\_\_\_\_ Telephone No.: \_\_\_\_\_

Current Employer: \_\_\_\_\_ Position: \_\_\_\_\_

How long: \_\_\_\_\_ Monthly Gross Income: \_\_\_\_\_ Telephone.: \_\_\_\_\_

How many will be living in this unit? Adults: \_\_\_\_\_ Children: \_\_\_\_\_ Pets: \_\_\_\_\_ Description of Pets: \_\_\_\_\_

**Renter's Liability Insurance Policy is required for all tenant's with dogs or large (over 10 gallons) fish tanks.**

### **SPOUSE INFORMATION**

Name: \_\_\_\_\_

Social Sec. No.: \_\_\_\_\_ Driver's License No.: \_\_\_\_\_ Date of Birth \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Prior Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

How long did you live at your prior address? \_\_\_\_\_ Dates: \_\_\_\_\_

Name of Prior Landlord: \_\_\_\_\_ Telephone No.: \_\_\_\_\_

Current Employer: \_\_\_\_\_ Position: \_\_\_\_\_

How long? \_\_\_\_\_ Monthly Gross Income: \_\_\_\_\_ Telephone: \_\_\_\_\_

**CONTINUED ON REVERSE SIDE**

**BANK INFORMATION**

Bank Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Address: \_\_\_\_\_

**OTHER SOURCES OF INCOME**

(Student loans, Financial Aid, Parents, Etc.) Please provide proof—it must be verifiable to qualify as income)

\_\_\_\_\_

**PERSONAL REFERENCES**

Name	Relationship/ How Long	Telephone
_____	_____	_____
_____	_____	_____
_____	_____	_____

**OTHER INFORMATION**

Number of vehicle(s) (including company cars) \_\_\_\_\_

Make/Model \_\_\_\_\_ Year \_\_\_\_\_ Color \_\_\_\_\_ Tag No. \_\_\_\_\_ State \_\_\_\_\_

Make/Model \_\_\_\_\_ Year \_\_\_\_\_ Color \_\_\_\_\_ Tag No. \_\_\_\_\_ State \_\_\_\_\_

Make/Model \_\_\_\_\_ Year \_\_\_\_\_ Color \_\_\_\_\_ Tag No. \_\_\_\_\_ State \_\_\_\_\_

**HAVE YOU EVER:**

Filed for bankruptcy  Yes  No If yes, when? \_\_\_\_\_

Been served an eviction notice or been asked to vacate a property you were renting? Yes  No

Willfully or intentionally refused to pay rent when due? Yes  No  If yes, when? \_\_\_\_\_

**Application Process** is as follows:

1. Submit application with supporting documentation including a current credit report.
2. Upon brief pre-screening; you may be scheduled to view property, if it is vacant. We do not show occupied units.
3. Full background check is completed.

*You must state on your application which property you are applying for; you may list more than one property.*

*Applications will not be processed/considered unless they are complete and identify properties of interest.*

**If we cannot verify your monthly income by calling your employer, then we will need a copy of one or more of the following:**

1. Check stub
2. Payment voucher
3. Bank statement
4. Grant or financial aid letter or notice
5. If self-employed previous year tax return, or other financial verification forms such as a 1099.

**\*\*Our income to rent ratio is 3 to 1.** This means that the total monthly pre-tax income of all applicants must be equal to or greater than three times the monthly rental rate. If the total pre-tax income is less than this, a co-signer will be required. **If your income, credit and/or rental history do not meet the standard qualifying criteria then a co-signer (personal guarantee of rent form) may be requested.**

**ACKNOWLEDGEMENT**

The undersigned applicant understands that **Wright Management Services** is the leasing agent and representative for the owner/landlord and that the owner/landlord will pay the leasing agent's fees. The undersigned acknowledges that this written notice was received prior to the undersigned receiving a lease agreement.

I/We declare the foregoing information is true and correct and I/We hereby authorize you to conduct an employment and credit check and to verify our references. It is understood that this application becomes the property of Wright Management Services once it is submitted and will not be returned to applicant.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

Co-Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_